LOCKINGTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council Meeting (Virtual) held on Thursday 6th May 2021

21/104 Apologies: – Parish Councillor Adrian Crookes.

Lockington Parish Councillors present were: Kevin Marshall, (Chair), John Rowson, Mary Munro-Hill, Andrew How, Andrew Proctor, Graham Chapman, James Warburton and Jeremy Mason.

Visitors:

There were no Parishioners on line.

The Clerk to the Parish Council (PC), Mr Gareth Rees was also present.

21/105 Declarations of Interest:

Declarations of Pecuniary or Non-Pecuniary Interests - Members to declare any interests in items on the agenda and the nature of such interests.

There were no Declaration of Interests noted.

21/106 To review and if accepted, approve the Annual Governance and Accountability Return (AGAR) for 2020 -2021.

1. Certificate of Exemption, page 3
2. Annual Internal Audit Report 2020/21, page 4
3. Section 1 – Annual Governance Statement 2020/21, page 5
4. Section 2 – Accounting Statements 2020/21, page 6
5. Analysis of variances
6. Bank reconciliation
7. Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.
8. Parish Council Accounts for 2020/21

All of the above points were discussed in detail. The Clerk went through AGAR explaining that there is an accounting error of £160 (There is £160 more in the bank than had been calculated). This issue was adjusted for and explained in the ‘Explanation of Variances’. Note, the Internal Auditor was also aware of this discrepancy.

After detailed discussion Parish Councillor Mary Munro-Hill proposed that the AGAR and Parish Council Accounts for 2020/21 be accepted. The Chairman, Parish Councillor Kevin Marshall seconded the proposal.

A vote was taken, the resolution was carried unanimously.

Clerk actioned to publish AGAR & Accounts as required by Regulation 15 (2), Accounts & Audit Regulations 2015

Action Date: As per regulation above (AN 21/106).

21/107 Lockington Village Community Green Public Meeting

A discussion took place around the best date for a Public Meeting in the Village Hall.

Three main topics considered were;

1. Covid restrictions
2. Ensuring all Parishioners were aware of the meeting.
3. Preparation time to ensure the Parish Council had the answers to questions raised.

From this discussion is was decided to hold a Public Meeting on Thursday 8th July at 1900 hrs in the Village Hall.

Clerk actioned with the following;

1. Ensure the Village Hall is available.
2. Ensure notice placed in the Gazette for the June/July edition.

Action Date: 20th May 2021 (AN 21/107). Action complete.

Dates for the next Parish Council Meetings

Parish Annual Meeting 28th June (Village Hall) @ 1900 hrs

Parish Council Annual Meeting 28th June (Village Hall) @ 1930 hrs

Ordinary Parish Council Meeting 28th June (Village Hall) @ 2000 hrs

The Meeting closed at 2000 hrs.

Issued by;

Gareth Rees

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