

LOCKINGTON PARISH COUNCILMinutes of the Parish Council VIRTUAL Meeting held on Monday 18th January 2021

21/067 Apologies: – No apologies, all Parish Councillors present.

Lockington Parish Councillors present were: Kevin Marshall, (Chair), John Rowson, Mary Munro-Hill, Caroline Holgate, Adrian Crookes, Graham Chapman, Andrew How, and Andrew Proctor.

Visitors:

There were four Parishioners on line.

The Clerk to the Parish Council (PC), Mr Gareth Rees was also present.

21/068 The Minutes of the meeting held on Monday 14th December had been duly reviewed and approved by the Parish Councillors present and signed by the Chair as a correct record of the meeting.

Name K. MARSHALL Signature [Handwritten Signature] Date 19/2/2021

21/069 Declarations of Interest:

Declarations of Pecuniary or Non-Pecuniary Interests - Members to declare any interests in items on the agenda and the nature of such interests.

Parish Councillor Graham Chapman declared a Non-Pecuniary Interest in agenda item 7.3 (Manor Farm Thorpe), Change of use and new access.

21/070 To review and resolve any East Riding of Yorkshire (ERYC) Council Business:

Ward Councillor Pauline Greenwood was present; discussion took place around the Hornsea 4 Project, in particular the positioning of the Logistics Compound on the West side of the A164. A location immediately East of the A164 accessed off Aike Road would be more sensible for all the safety reasons previously discussed (see e mail 6th August 2020).

Clerk actioned to follow up with Ward Councillor Paulene Greenwood; supplying the latest correspondence and email detailed above, allowing the Councillor to investigate Action Date; 29th January 2021 (AN 21/070). Action complete.

21/071 Parish Council ongoing Business Matters:

(a) 5 Year Policy/Procedure Plan distributed by the Clerk.

A discussion took place around the adoption of the 5 Year Policy/Procedure Plan, and the HSE Policy both previously circulated.

The Chairman, Parish Councillor Kevin Marshall explained that we have a little way to go, to become fully compliant and therefore proposed that we accept and adopt the strategy outlined in the 5-year policy/procedure plan and the proposed HSE Policy.

This was seconded by Parish Councillor John Rowson.

A vote was taken and the resolution was carried unanimously.

Clerk actioned to implement the 5-year Policy & Procedure Plan (Revision 1.6). In addition to the above, adopt the Health & Safety Policy Revision 1.0. Action Date; On going. (AN 21/071(a)).

Chairman's Initials: [Handwritten Signature]

21/071 Parish Council ongoing Business Matters continued:

(b) Tree Sapling Planting Positioning.

The Clerk explained that he had contacted ERYC Highways re sapling positioning and providing that the saplings were planted in the middle of the grass verges, ERYC were happy for the Parish Council to proceed.

The Clerk had also contacted Dalton Estates to ensure the sapling planting was not going to cause an issue for the Tennant Farmers.

Clerk actioned to follow up with Mr Fairbank of Dalton Estates.

Clerk actioned to follow up with YCWA re Sapling delivery.

Action Date; 22nd January 2021 (AN 21/071(b)). Action complete.

21/071 (c) LVIG Funds

A brief discussion took place around LVIG funds. One of the Parishioners on line explained that LVIG had plans to spend the remaining funds during 2021.

No further action.

21/071 (d) Parish Councillor Vacancy

The Clerk reported that there was no response from the bye-election notice to fill the vacant position.

The Parish Council were now free to co-opt a Parish Councillor to fill the vacant position, as per ERNLLCA Co-option procedure (advisory note 008). A formal response had been received from two candidates. It was agreed that nominations to fill the vacant post are now closed.

Both candidates will be asked to submit a brief written note outlining;

- Synopsis of the 'candidate'.
- The reason why they would like to become a Parish Councillor.

This must be made available to all Parish Councillors by Wednesday 10th February, allowing a vote to take place in the February meeting.

Clerk actioned to follow up with both candidates.

Action Date; 22nd January 2021 (AN 21/071(d)). Action complete.

21/071 (e) Dead Lane Drainage

The PC had received complaints from Parishioners about blocked drains at Dead Lane. The PC had contacted ERYC Highways and the drains will be cleared using a 'gully sucker'.

Clerk actioned to follow up with ERYC Highways in seven days.
Action Date; 25th January 2021 (AN 21/071(e)) Action complete.

21/072 Parish Council Correspondence:

The correspondence spreadsheet (Jan 21 Mtg Correspondence Rev 1.1) was debated and 'noted'. One item requiring particular attention was a note from a resident of High Houses regarding excessive surface water (and some flooding) in the gardens to High Houses thought to be linked the new development on Front Street (Ford Water House). A second resident has also raised concerns and written to ERYC accordingly.

From the recent rainfall and visual evidence, it was decided to further monitor the situation, contacting ERYC Planning if and when necessary.

21/073 Planning:

- (a) 20/00953/PLF – Barff Hill Farm – Alteration to agriculture building to allow holiday accommodation. ERYC Grant Planning Permission – Noted
- (b) 21/00093/TCA – Pear Tree Cottage Church Lane – Removal of Holly Tree – No Observations

Clerk actioned to update the ERYC Planning Portal.
Action Date; 25th January 2021 (AN 21/073(b)) Action complete.

- (c) 20/04267/PLF – Manor Farm Thorpe – Application submitted by the Parish Council for Change of Use from Agricultural to Community/Recreational Use and construction of new access as part of the Lockington Village Community Green project – Noted.

21/074 Budget:

- (a) The Q3 2020 Budget Sheet (Revision 1.25) had been previously circulated to all PC's. The PC accepted the Q3 Budget report as a true and accurate picture of the PC accounts.

No further action.

- (b) The 2021/22 Budget Sheet (Revision 1.6) had been previously circulated to all PC's. The PC had reviewed the detail of next year's (2021/22) budget and the Chairman, Parish Councillor Kevin Marshall proposed that it was accepted.

This was seconded by Parish Councillor John Rowson.

A vote was taken and the resolution was carried unanimously.

Clerk actioned to publish the Budget along with the Annual Governance and Accountability Return (AGAR).

Action Date; As AGAR time line (AN 21/074(b))

- (c) The Precept Notice for Lockington Parish (2021/22 Revision 1.3) had been previously circulated. Parish Councillor Adrian Crookes proposed that this was accepted.

This was seconded by Parish Councillor Mary Munro-Hill.

A vote was taken and the resolution was carried unanimously.

Clerk actioned to publish the Precept Notice.

Action Date; 25th January 2021 (AN 21/074(c)). Action complete.

- (d) Payment of £231 to ERYC Planning (Planning Application LVCG - Cheque number 000698 (Invoice number PP09352855v1QFX)) – Noted.

- (e) Payment of £25 to ERYC Planning (Planning Portal LVCG - Cheque number 000699 (Invoice number PP09352855v1QFX)) – Noted.

- (f) Payment of £25 to the Clerk – postage (3 books of 1st Class Stamps - Clerk paid for this out of his personal account - Cheque number 000700 (Invoice number FAD301321). Clerk noted this was a 'copy & paste' error, the correct amount was £27.36p (accounts record was correct) – Noted.

21/075 AOB:

- (a) Parish Councillor Andrew How reported on the work that the Village Flood Wardens (VFW) had undertaken on the Beck. The PC were very grateful for their ongoing efforts.
One of the Parishioners on line noted that the Beck was flowing far better since the removal of weed was undertaken by the VFW and that wildlife had returned.
- (b) Parish Councillor John Rowson reported pot holes in the road in the following two places;
- At the Gravel Storage on Bracken Lane.
 - Opposite Johnsons Shed at Bracken Lane

Clerk actioned to report the above to ERYC using the 'my account' system.
Action Date; 25th January 2021 (AN 21/075(b)). Action complete

21/076 OR.

20/067 Dates for the next Virtual Ordinary Parish Council

15th February 2021@ 1900 hrs.

The Meeting closed at 1950 hrs.

Issued by;
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Chairman's Initials:

