

LOCKINGTON - ANNUAL PARISH MEETING AGENDA (APM)
MONDAY 20TH MAY 2024 @ 1900 hrs

Dear Parishioner & Parish Councillor,

You are hereby requested to attend the **Annual Parish Meeting** which will be held at the Village Hall, Lockington on Monday 20th May 2024 at 7.00pm,

Agenda

1. Apologies
2. Minutes of the Lockington Annual Parish Meeting 2022/23 were duly reviewed, approved, and signed by the Chair as a correct record of the meeting.
3. Lockington Parish Council Chairpersons Report 2023/24.
4. Parishioner question time.

LOCKINGTON PARISH COUNCIL - ANNUAL PARISH COUNCIL MEETING (APCM) AGENDA
MONDAY 20TH MAY 2024 @ 1930 hrs (or on termination of the previous meeting).

Dear Parishioner & Parish Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting which will be held at the Village Hall, Lockington on Monday 20th May 2024 at 7.30pm followed by an Ordinary Meeting of the Parish Council at 8:00pm (or on termination of the previous meeting).

Agenda

1. Apologies
2. Election of Chairperson for Lockington Parish Council 2024/25.
3. Declaration of Acceptance of Office (Witnessed).
4. Election of Vice Chairperson for Lockington Parish Council 2024/25.
5. Minutes of the Lockington Annual Parish Council Meeting 2022/23 were duly reviewed, approved, and signed by the Chair as a correct record of the meeting.
6. Register of Interest (note requirement for update as necessary).
7. Adoption of the 2023/24 Parish Council Accounts.

7.1 To receive a report from the Clerk – to include 2023/24 year-end accounting review and note 2024/25 agreed budget.

- a) Certificate of Exemption.
- b) Annual Internal Audit Report.
- c) Section 1 – Annual Governance Statement.
- d) Section 2 – Accounting Statements.
- e) Analysis of variances.
- f) Bank reconciliation.

Review & approval of all documents listed (a – f).

Agenda Monday 20th May 2024

Revision 1.1

Revision Date: 13.4.24

ANNUAL PARISH COUNCIL MEETING (APCM) AGENDA continued;

8. Discuss/review of Locking Parish Council Standing Orders (NALC) to ensure fit for purpose.
9. Discuss/review of Locking Parish Council Code of Conduct to ensure fit for purpose.
10. Discuss/review of Locking Parish Council Financial Regulations & Financial Risk Assessment (NALC) to ensure fit for purpose.
11. Lockington Parish Council Chairperson's Report 2023/24.
12. Parishioner question time.

LOCKINGTON PARISH COUNCIL – ORDINARY MEETING
MONDAY 20TH MAY 2024 @ 2000 hrs. (or on termination of the above meeting).

Ordinary Parish Council Meeting Agenda to follow.

Issued by:
Gareth Rees
Clerk to Lockington Parish Council
14th April 2024
Revision 1.0
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