

Lockington Parish Council

Confirmed Minutes of the Ordinary Parish Council Meeting Held on  
Monday 20<sup>th</sup> May 2024

24-25/1 To receive Apologies:

Apologies: Parish Councillor Andrew How

Lockington Parish Councillors present were John Rowson (Chair), Stewart Craig, Angela Harley, Ian Jowett, Jeremy Mason, Stephanie Taylor and Jamie Wheldon.

The Ward Councillor Jeremy Wilcock was present at the meeting.

Visitors: There were three Parishioners present at the meeting.  
The Clerk, Mr Gareth Rees, was also present at the meeting.

24-25/22 To approve the minutes of the Parish Council meeting that took place on Monday 18<sup>th</sup>  
March 2024.

The Parish Council agreed that the circulated minutes were a true and correct record of the meeting and duly approved the minutes with no amendments.

Proposer: Parish Councillor Ian Jowett.

Seconder: Parish Councillor Jeremy Mason.

A vote was taken, and the resolution was carried unanimously.

Resolved: Minutes of the Ordinary Meeting of the Parish Council held on Monday 18<sup>th</sup> March 2024 be accepted.

The Chairman subsequently signed the minutes on behalf of the Parish Council.

24-25/3 (a) To receive and record any Declaration of Interest (Pecuniary, Non-Pecuniary and/or  
Prejudicial Interest) by any member of the Parish Council in respect of the agenda items listed.

No declarations made.

24-25/3 (b) To record the nature of Declaration of Interest identified above.

As above - No declarations made.

24-25/4 To review and resolve any East Riding of Yorkshire (ERYC) Council Business:

4.1 24/00159/PLF - Laurel Farm Aike.

The above application has been passed by ERYC Planning Authority, however, LPC was not informed. No further action.

4.2 Bracken Lane Verge Damage.

The Ward Councillor reported that the damage to Bracken Lane Verge has been rectified by the local Farmer.

4.3 Yorkshire Water Feedback.

Still awaiting further information.

4.4 General - ERYC Feedback from Ward Councillor.

The Ward Councillor explained that the Devolution process between Hull and East Riding continues to gain momentum, and both the Leaders of Hull and ERYC have agreed the Mayoral deal. It should be noted however, that for funding purposes there will remain two separate budget streams.

24-25/5 Parish Council ongoing Business Matters:

5.1. Dead Lane Pathway – Stone surface.

The Clerk has been assured by ERYC Highways that this work is on their plan and will be scheduled as soon as possible.

5.2. Thorpe ground evaluation, subsequent registration, and potential sale.

This work continues and the PC along with our Solicitor are drawing up a Heads of Terms document.

5.3. D Day Celebrations – (Village Hall).

Parish Councillor Stephanie Taylor explained the Village Hall Committee are holding two events to commemorate D Day. The first being the Big Lunch on Sunday 2<sup>nd</sup> June, where we will be serving fish and chips (the national dish) to 70 members of the local community. Entertainment by The Vintage Tribute Singer.

Secondly, we are holding a 'beacon' lighting event on Thursday 6<sup>th</sup> June. This comprises of a pub night with pizza and lantern lighting. We will be lighting the Lockington beacon at 9.15pm to coincide with the national event across the country. The National Tribute will be read by members of the community.

24-25/5 Parish Council ongoing Business Matters continued:

5.4. Community Governance Review - Final Recommendations Report.

The Clerk reported that the final recommendations will be available in July.

5.5. Lockington/ERYC Highways Issues Spreadsheet review.

5.6. Consider Audit Review 23/24.

5.7 Speeding through Village.

Clerk as to ensure items 5.5, 5.6 and 5.7 are on the agenda for the next meeting.

5.8. Village Walkabouts 24, conformation of attendance (Tuesday 11th June @ 0945 VH).  
All planned and resolved.

5.9. Concerns over new pipe installed beneath Front Street (East end).

Parish Councillor Jamie Wheldon had some concerns that there was no grid on the entrance to the pipe running under the road, and that this could lead to blockages.

Action: Clerk asked to write to ERYC Highways requesting the installation of grid to mitigate blockages of the pipework.

Action Date: May 2024. Action complete.

5.10. Amen Field Kilnwick Lane.

Negotiations are ongoing, however, there remains some legal hurdles that must be overcome prior to exchange of land.

Action: Parish Councillor Jeremy Mason volunteered to develop a note that could be sent to the Diocese of York outlining the position of the Parish Council.

Action Date: May 2024.

24-25/6 Correspondence/Clerk.

- 6.1 ERNLLCA March 24 Newsletter – Noted.
- 6.2. Humberside Police Crime Statistics – Noted.
- 6.3. ERYC Anti-Social Behaviour Report – Noted.
- 6.4. ERYC April 2024 Carriageway Patching Various Sites – Noted.
- 6.5. Information - Legacy Independent Funeral Directors – Noted.
- 6.6. Northern PowerGrid Foundation - Grant Funding available – Noted.
- 6.7. East Riding of Yorkshire Ward Boundary Review – Noted.
- 6.8 ERNLLCA - NALC model financial regulations 2024 – to be reviewed at the June meeting.
- 6.9. ERNLLCA – May 24 Newsletter – Noted.
- 6.10. ERYC - Town and Parish Councillors' Bulletin – Noted.
- 6.11. Humberside Police Crime Statistics – Noted.
- 6.12. East Riding Local Plan Update – Noted.
- 6.13. Town and Parish Council Liaison Meetings Invitation – Noted.

24-25/7 Planning

- 7.1 Update on - 24/00159/PLF - Laurel Farm Aike Lane Aike East Riding of Yorkshire YO25 9BG - Installation of timber framed balcony with metal railings to rear following removal of existing timber balcony (**Retrospective Application - Expiry Date 29.4.24**). All noted.
- 7.2 Update on - 23/03338/PLF - Land Southwest of 71 Front Street Lockington East Riding of Yorkshire YO25 9SH - Change of use of land to create vehicular access and hardstanding for parking in connection with 11 Chapel Street including provision of drop kerb and erection of gates (**Retrospective Application - Expiry Date 10.5.24**). No further details available at this date.
- 7.3 24/00991/TCA - 9 South Glebe Lockington East Riding of Yorkshire YO25 9ST - Fell 1 no. Pussy Willow tree (T1) due to leaning over the public footpath and split in the trunk. **ERYC Raise No Objections. All Noted.**
- 7.4 24/01220/PLF - Raventhorpe Cottage Raventhorpe Estate Rootas Lane Cherry Burton East Riding of Yorkshire HU17 7RB - Erection of a single storey link extension to side – comments by 23rd May 2024 – **LPC to consider planning application.** After some discussion the PC had 'No Observations'.

Action: Clerk to upload 'No Observations' to ERYC Planning Portal  
Action Date: May 2024. Action complete.

24-25/8 Finances

- 8.1 VH Hire April 23 to March 24 inclusive (Invoice 19<sup>th</sup> March) - £96.
- 8.2 ERYC - Salt Bin Maintenance 23/24 Winter Season (Invoice 95263275) - £117.60p.
- 8.3 Gazette Fisk Printers £79 (Invoice number 34740 Gazette Issue 145).
- 8.4 ERNLLCA Membership (Invoice number 1643) 2024 – 2025 - £355.60p.
- 8.5 Administration (Postage Stamps) - £43.20p.
- 8.6 Zurich Insurance renewal - £551.41p.
- 8.7 Village Hall Clock Repair - £96
- 8.8 Paint for Bus Shelter - £7.50p.
- 8.9 Budget review to date (Budget Sheet Revision 1.5).

Parish Councillor Ian Jowett proposed Item 8.1 to 8.8 be approved, this was seconded by Parish Councillor John Rowson.

Item number 8.9 to be placed on the agenda for the June meeting.

24-25/9 Items for Next Agenda

A Parishioner raised a question;

Why is there no agenda item for 'Any Other Business'?

The Clerk explained that the Parish Council had to abide by the overarching document that controls all aspects of Parish & Town Councils, namely the Local Government Act 1972. From this act, many corporate bodies interoperate the legislation and develop procedures for Town and Parish Councils to follow, these include;

National Associations of Local Council (NALC), East Riding & North Lincolnshire Local Council Association (ERNLLCA), The Good Councillor Guide, Society of Local Council Clerks (SLCC), and from these documents an audit protocol is produced, and an audit is undertaken by a qualified auditor (Certificate in Local Council Administration (CiLCA)).

All these documents dictate that:

At least three clear days before each council meeting a summons and agenda will be issued by the clerk, to all Parish Councillors. This agenda is also published (web site and notice boards). The three clear days are established in law because it is important for councillors to be able to prepare and research the issues to be discussed. This period is also for members of the public to be made aware of what the council will be making decisions on, in case they wish to attend that meeting.

Topics requiring a decision cannot be added to the agenda after the three clear days deadline has passed; those issues must wait for another meeting (if urgent, possibly an extraordinary meeting of the PC).

The clerk must ensure that each agenda item is clear, in terms of what councillors are expected to do, and must be precise about the subject under discussion. Vague agenda items that do not specify the exact business, such as Matters Arising, and Any Other Business are dangerous and should be avoided at all costs, because the council cannot make unexpected decisions.

It is unlawful for a council to decide on an issue, especially a decision to spend money, without sufficient three clear days' notice.

Meeting Minutes 20<sup>th</sup> May 2024  
Revision: 1.2 Revision Date: 10.6.24

The Chairman subsequently signed the minutes on behalf of the Parish Council

Chairmans Name: John Rowson

Chairmans Signature:

Date:

The meeting closed at 2100 hrs.

24-25/10 Date of next Meeting

The next Ordinary Parish Council Meeting will be held on Monday 17<sup>th</sup> June 2024 @ 1900 hrs in the Village Hall.

Issued by;  
Gareth Rees  
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Chairman's Initials.....